

# Process Rejected Payments with an Email

We want to notify the users when Payment Document is reversed. We will use for this Flexible Workflow - Manage Workflows for Rejected Payments with possibility to send e-mails around.

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## 1. Maintain Email Templates (EXTENSIBILITY\_SPEC)

We will use special pre-delivered email template SWF\_CRT\_NOTIFIY\_RECEIPIENTS, we need to find app *Maintain Email Templates* with generic user EXTENSIBILITY\_SPEC:

### 1.1. Maintain Email Templates

We will find app Maintain Email Templates - Deprecated (the second app works the same, but filters are not working correctly):

Search for pre-delivered template SWF\_CRT\_NOTIFIY\_RECEIPIENTS and click on Copy button:

The screenshot shows the SAP 'Maintain Email Templates' interface. At the top, there are tabs for 'Custom (30)' and 'Pre-delivered (409)'. A search bar contains the text 'SWF\_CRT\_NOTIFIY\_RECEIPIENTS'. Below the search bar is a table of templates. The table has columns for 'Email Template', 'Available Languages', and 'Description'. The template 'SWF\_CRT\_NOTIFIY\_RECEIPIENTS' is highlighted in blue. A red box highlights the search bar and the 'Copy' button. An arrow points to the 'Copy' button.

| Email Template              | Available Languages  | Description  |
|-----------------------------|--|--|
| POAC_RVW_BY_COST_CTR        | Arabic, Bulgarian, Chinese, Chinese trad., Croatian, Czech, Danish, Dutch, English, Finnish, French, German, Greek, Hebrew, Hungarian, Italian,... | Can be used to send notification mail to Cost Center responsible person of the purchase order accrual objects. Email Template must be named with:...     |
| POAC_RVW_BY_PROF_CTR        | Arabic, Bulgarian, Chinese, Chinese trad., Croatian, Czech, Danish, Dutch, English, Finnish, French, German, Greek, Hebrew, Hungarian, Italian,... | Can be used to send notification mail to Profit Center responsible person of the purchase order accrual objects. Email Template must be named with:...   |
| POAC_RVW_BY_WBS_ELEMENT     | Arabic, Bulgarian, Chinese, Chinese trad., Croatian, Czech, Danish, Dutch, English, Finnish, French, German, Greek, Hebrew, Hungarian, Italian,... | Can be used to send notification mail to the WBS Element responsible person of the purchase order accrual objects. Email Template must be named with:... |
| SWF_CRT_NOTIFIY_RECEIPIENTS | Arabic, Chinese, Chinese trad., Danish, Dutch, English, French, German, Italian, Japanese, Korean, Portuguese, Russian, Spanish, Swedish, Turkish  | Can be used to send notification mail to the recipients of the work item. The custom templates has to follow the pattern:...                             |

We need to create concrete name based on those values: *Create a copy of the template following the pattern specified in the standard email description <YY1>\_<Scenario\_id>\_CRT\_ALL or <YY1>\_<Scenario\_id>\_CRT\_<ACTIVITY\_NODEID>.*

In our case the only valid name as Flexible Workflow for Rejected Payments has ID WS78500015 ~ Scenario ID is 78500015 and action is CRT\_ALL:

The name of copied template must be **YY1\_78500015\_CRT\_ALL**

Copy Template SWF\_CRT\_NOTIFY\_R...

Prefix:  
YY1\_

Email Template:\*  
78500015\_CRT\_ALL

Name:  
Send Rejected Payments

→ Copy Cancel

## 2. Workflow Preparation

Next we need to activate the workflow for BCM Automatic Reversal.

### 2.1. Define Rules for Reversing Rejected Payments (BPC\_EXPERT)

Login as user BPC\_EXPERT: Find app *Manage Your Solution* and in section *Configure Your Solution*, in the SSC-UI **103457** - Define Rules for Reversing Rejected Payments you have for example this line:

SAP Define Rules for Reversing Rejected Payments: C... All Search

Table View Edit Goto Selection Utilities System Help

New Entries Copy As... Delete Undo Change Select All Deselect All Configuration Help

Define Rules for Reversing Rejected Payments

| Sequence Number | Paying Company Code | Payment Method | House Bank | Account ID | Reversal Reason | Payment block |
|-----------------|---------------------|----------------|------------|------------|-----------------|---------------|
| 1               | 1010                |                |            |            | 01              | A             |

Save your changes.

### 2.2. Manage Workflows (AP\_MANAGER)

Login as user AP\_MANAGER: Find app *Manage Workflows - For Rejected Payments* and create workflow as described below:

SAP Manage Workflows

Workflows (1) Search Create Define Order

| Name                                   | Order | Status | Valid From | Valid To |
|--|-------|--------|------------|----------|
| Default Workflow for Rejected Payments |       | Active |            |          |

SAP Workflow Details

Workflow for Rejected Payments /

Status: Active

Properties Start Conditions Steps

General

Description: Predelivered Workflow Content (default workflow)

Valid From:

Valid To:

Show More

Start Conditions

There are no preconditions available. This workflow will always start.

Steps

Workflow Steps

| Type | Name                      | Recipients                | Step Conditions |
|------|---------------------------|---------------------------|-----------------|
| 1    | Process Rejected Payments | Process Rejected Payments |                 |

SAP Step Details

Workflow for Rejected Payments / /

Process Rejected Payments

Step Name: --

Step Type: Process Rejected Payments

Priority: Medium

Recipients Deadlines Exception Handling

Assignment:  
Process Rejected Payments  
(One of the recipients)

Redefine Task Title:  
The preconfigured subject is used.

Deadlines

Time Constraints

| Time                            | Action |
|---------------------------------|--------|
| There are no deadlines defined. |        |

Exception Handling

Keep Rejected

Required Action:  
Do nothing

Action Result:  
Cancel workflow

### 2.3. Manage Teams and Responsibilities (BUSINESS\_PROCESS\_SPEC)

Login as user BUSINESS\_PROCESS\_SPEC: Find app *Manage Teams and Responsibilities* and create new local team for Test Reset Reversal:

SAP Manage Teams and Responsibilities

Standard\*

Editing Status: All | Search

Search: [ ] | All | Name: [ ] | Description: [ ] | Global ID: [ ] | Status: [ ] | Category: [ ] | Type: [ ]

Responsibility Definitions: [ ] | Team Members: [ ] | Team Owners: [ ] | Functions: [ ]

Go Adapt Filters

Teams (2)

Show Hierarchy | Replace Team Member | Enable | Disable | Copy | **Create** | Delete | [ ] | [ ] | [ ] | [ ]

| Name  | Description                 | Global ID            | Status  | Type                                   | Category                                 | Created By                  | Created On           | Changed By | Changed On |
|---|-----------------------------|----------------------|---------|--|--|-----------------------------|----------------------|------------|------------|
| <input type="checkbox"/> TEST_RESET_REVERSA L | Process Rejected Payments   | TEST_RESET_REVERSA L | Enabled | Process Rejected Payments (SFSCM_BCMR) | Bank Communication Management (FSCM_BCM) | Example BusinessProcessSpec | 08/07/2024, 12:51:27 |            |            |
| <input type="checkbox"/> WORKFLOW TEAMS BAM   | GUID Sensitive Data Testing | WORKFLOW TEAMS BAM   | Enabled | Bank Account Management (SFCLM0)       | Bank Account Management (FCLM0)          | Example BpcExpert           | 03/06/2024, 02:58:36 |            |            |

Create new team based on Type SFSCM\_BCMR:

Team Information | Responsibility Definitions | Team Owners | **Team Members** | Direct Sub Teams | Direct Super Teams

**General Information**

Name: \*

Status:

Description:

Type: \*

Global ID: \*

Category:

Now as team member add AP\_ACCOUNTANT and my user, because of existing e-mail:

SAP Team

TEST\_RESET\_REVERSAL

Team Information | Responsibility Definitions | Team Owners | **Team Members** | Direct Sub Teams | Direct Super Teams

Team Members

Team Members

**Create** | Copy Member | Manage Functions | Delete | [ ] | [ ]

| Business Partner    | Full Name | User ID | Functions |
|---------------------|-----------|---------|-----------|
| No items available. |           |         |           |

TEST\_RESET\_REVERSAL

Team Information **Responsibility Definitions** Team Owners Team Members Direct Sub Teams Direct Super Teams Change Documents

Team Owners (1) Standard

| Business Partner | Full Name                     | User ID      |
|------------------|-------------------------------|--------------|
| 998000242        | Example Business Process Spec | CB9980000242 |

Team Members (2) Standard

| Business Partner | Full Name            | User ID      | Functions                 |
|------------------|----------------------|--------------|---------------------------|
| 998000276        | Example ApAccountant | CB9980000276 | Process Rejected Payments |
| 9980002122       |                      | CB9980002122 | Process Rejected Payments |

Press button Create to set the Team and Responsibilities with status *Enabled*.

Standard

Editing Status: All Name: Description: Global ID: Status: Category: Type:

Responsibility Definitions: Team Members: Team Owners: Functions:

Teams (12)

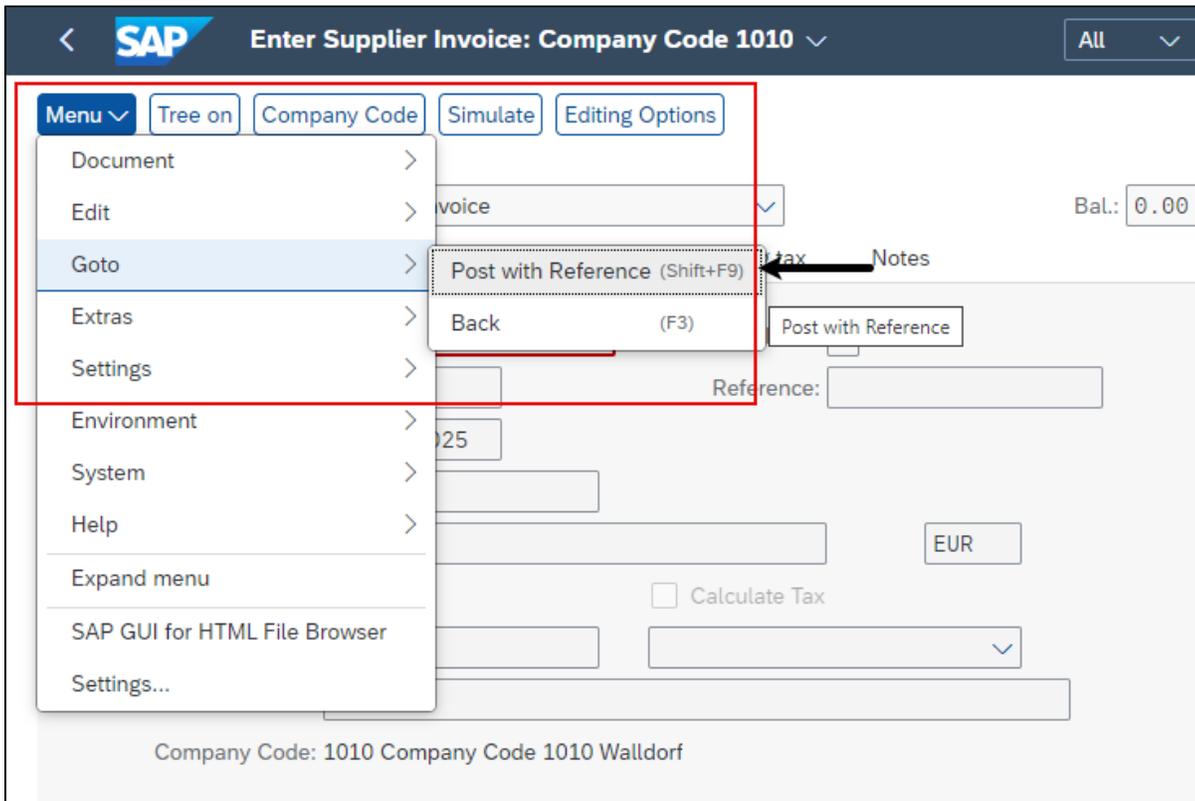
| Name                | Description                   | Global ID           | Status  | Type   | Category                                 | Created By                    | Created On           | Changed By                    | Changed On           |
|---------------------|-------------------------------|---------------------|---------|--|--|-------------------------------|----------------------|-------------------------------|----------------------|
| TEST_RESET_REVERSAL | Process Rejected Payments New | TEST_RESET_REVERSAL | Enabled | Process Rejected Payments (SFSCM_BCMR)                     | Bank Communication Management (FSCM_BCM) | Example Business Process Spec | 28.04.2025, 11:19:04 | Example Business Process Spec | 28.04.2025, 11:19:10 |
| TEST_DEMO           |                               | TEST_DEMO           | Enabled | FI General Journal Entry Verification Default Team (FGLVG) | G/L Journal Entry Verification (FGJEV)   | Example Business Process Spec | 22.04.2025, 10:25:39 | Example Business Process Spec | 22.04.2025, 10:25:51 |
| TEST_SAP            |                               | TEST_SAP            | Enabled | FI General Journal Entry Verification Default Team (FGLVG) | G/L Journal Entry Verification (FGJEV)   | Example Business Process Spec | 16.04.2025, 09:21:16 | Example Business Process Spec | 16.04.2025, 09:21:35 |

### 3. Prepare FI Document

As next step we will prepare FI Document. It is mandatory to be created by user AP\_ACCOUNTANT. We will be using app *Create Incoming Invoices*, which is SAP GUI version of transaction **FB60**. Here we will use functionality of Post with Reference.

#### 3.1. Post FI Document (AP\_ACCOUNTANT)

Login as user AP\_ACCOUNTANT: Find app Create Incoming Invoices (visual harmonized SAP GUI transaction **FB60**). Select company code 1010 for Germany. And in Menu find the path Menu Goto Post with Reference (Shift+F9):



Write down number of created FI Document 190000022 Company Code 1010 and Fiscal Year 2025:

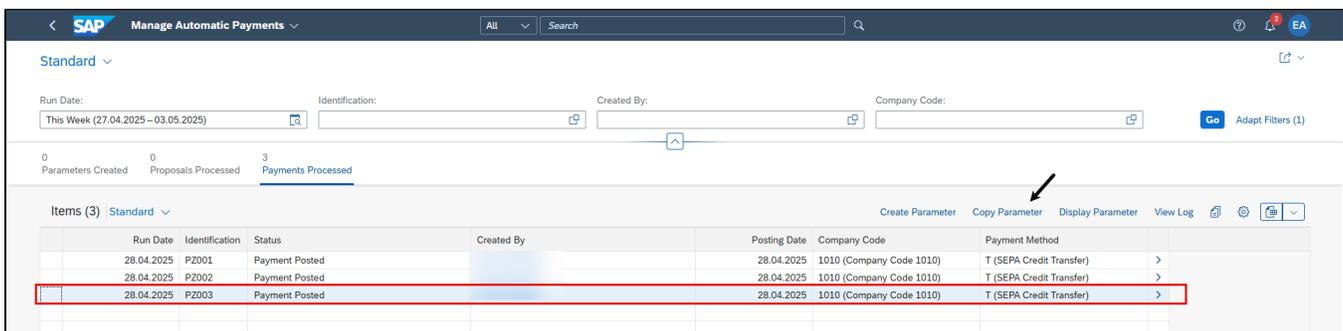


Do the same for other three documents 190000022 - 190000025.

### 3.2. Create Payment Run in Manage Automatic Payments

Now we will continue in Payment Run creation and posting of the payment. Find app Manage Automatic Payments:

Search for Payment Run posted on April 28th, 2025 with Id PZ003, select the Payment Run and press button Copy Parameter:



Choose your own unique identification and press Create button:

### New Parameter

Run Date\*  
28.04.2025

Identification\*  
PZ004

Change Date Details

**Create** Cancel

Now you have to replace document number with the FI documents from previous chapter:

Click on F4 Search help and replace documents with 1900000022 - 1900000025:

SAP Manage Automatic Payments

Automatic Payment Parameters

Run Date: 28.04.2025  
Identification: PZ004

|   |  |   |
|---|--|---|
| <b>Basic</b><br>Posting Date*<br>28.04.2025<br>Docs. Entered Up To*<br>28.04.2025<br>Customer Items Due By<br>e.g. 31.12.2025<br>Exchange Rate Type<br>Additional Log<br>ON | <b>Payment Controls</b><br>Company Code*<br>1010<br>Next Payment Date*<br>18.04.2026<br>Payment Method*<br>T | <b>Open Item Selection</b><br>Supplier<br>10300010<br>Customer<br>1000004 or 1000004...3000009<br><b>Free Selection 1</b><br>Document Number ...<br>1900000022...1900000025<br>Free Selection 2<br>Fiscal Year (BKPF....)<br>2025<br>Free Selection 3 |
|---|--|---|

Press Save button. Now you have prepared your Payment Run and you can Schedule Proposal and Payment Run, press Schedule Proposal:

SAP Manage Automatic Payments

Schedule Edit Copy Delete

Proposal  
Payment

Start Immediately. Wait few seconds and Schedule also Payment Run:

SAP Manage Automatic Payments

Standard

Run Date: This Week (27.04.2025 - 03.05.2025) Identification: Company Code:

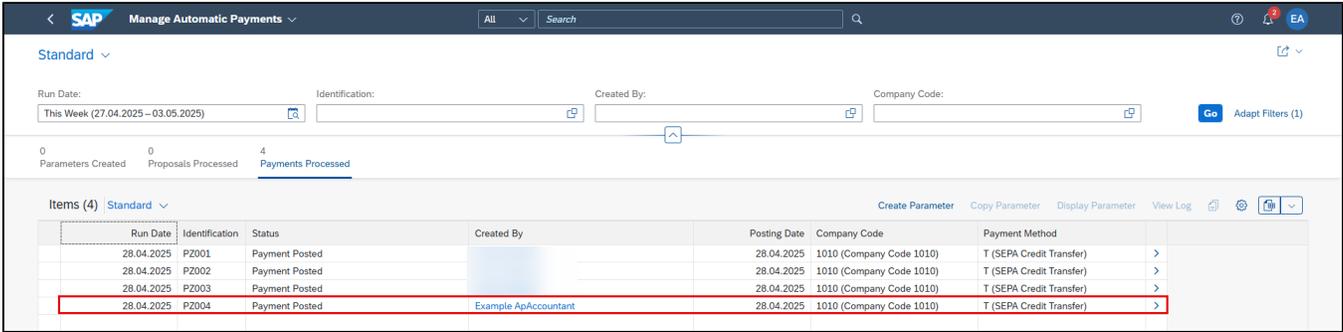
0 Parameters Created 1 Proposals Processed 3 Payments Processed

Items (1) Standard

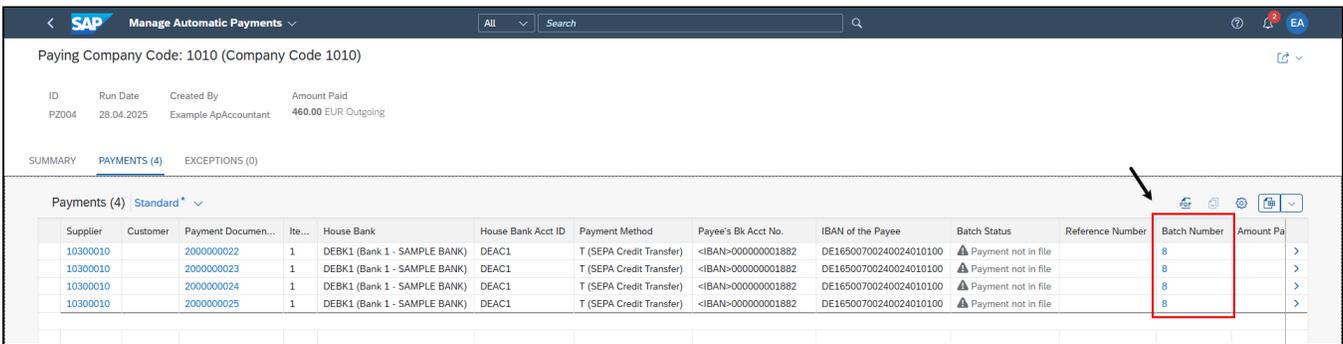
Create Parameter Copy Parameter Display Parameter Schedule Payment Delete Proposal View Log

| Run Date   | Identification | Status           | Created By          | Posting Date | Company Code             | Payment Method           |
|------------|----------------|------------------|---------------------|--------------|--------------------------|--------------------------|
| 28.04.2025 | PZ004          | Proposal Created | ExampleApAccountant | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |

Again Start Immediately. Wait few seconds (or press Go button several times) and see, that Payment Run has been completed, drill down to see the details of the Payments:

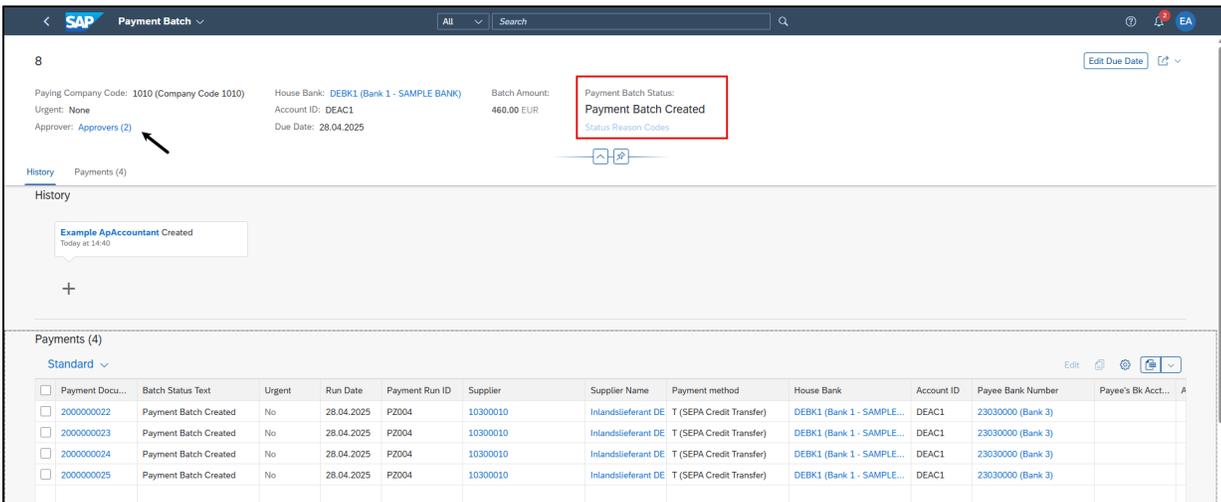


| Run Date   | Identification | Status         | Created By           | Posting Date | Company Code             | Payment Method           |
|------------|----------------|----------------|----------------------|--------------|--------------------------|--------------------------|
| 28.04.2025 | PZ001          | Payment Posted |                      | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |
| 28.04.2025 | PZ002          | Payment Posted |                      | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |
| 28.04.2025 | PZ003          | Payment Posted |                      | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |
| 28.04.2025 | PZ004          | Payment Posted | Example ApAccountant | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |



| Supplier | Customer | Payment Documen... | It... | House Bank                   | House Bank Acct ID | Payment Method           | Payee's Bk Acct No. | IBAN of the Payee      | Batch Status          | Reference Number | Batch Number | Amount Pa |
|----------|----------|--------------------|-------|------------------------------|--------------------|--------------------------|---------------------|------------------------|-----------------------|------------------|--------------|-----------|
| 10300010 |          | 2000000022         | 1     | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1              | T (SEPA Credit Transfer) | <IBAN>-000000001882 | DE16500700240024010100 | ⚠ Payment not in file |                  | 8            |           |
| 10300010 |          | 2000000023         | 1     | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1              | T (SEPA Credit Transfer) | <IBAN>-000000001882 | DE16500700240024010100 | ⚠ Payment not in file |                  | 8            |           |
| 10300010 |          | 2000000024         | 1     | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1              | T (SEPA Credit Transfer) | <IBAN>-000000001882 | DE16500700240024010100 | ⚠ Payment not in file |                  | 8            |           |
| 10300010 |          | 2000000025         | 1     | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1              | T (SEPA Credit Transfer) | <IBAN>-000000001882 | DE16500700240024010100 | ⚠ Payment not in file |                  | 8            |           |

Navigate to app Monitor Payments for Payment Batch 8, we can see that there are two approvers:



| Payment Docu... | Batch Status Text     | Urgent | Run Date   | Payment Run ID | Supplier | Supplier Name      | Payment method           | House Bank                | Account ID | Payee Bank Number | Payee's Bk Acct... |
|-----------------|-----------------------|--------|------------|----------------|----------|--------------------|--------------------------|---------------------------|------------|-------------------|--------------------|
| 2000000022      | Payment Batch Created | No     | 28.04.2025 | PZ004          | 10300010 | Inlandsieferant DE | T (SEPA Credit Transfer) | DEBK1 (Bank 1 - SAMPLE... | DEAC1      | 23030000 (Bank 3) |                    |
| 2000000023      | Payment Batch Created | No     | 28.04.2025 | PZ004          | 10300010 | Inlandsieferant DE | T (SEPA Credit Transfer) | DEBK1 (Bank 1 - SAMPLE... | DEAC1      | 23030000 (Bank 3) |                    |
| 2000000024      | Payment Batch Created | No     | 28.04.2025 | PZ004          | 10300010 | Inlandsieferant DE | T (SEPA Credit Transfer) | DEBK1 (Bank 1 - SAMPLE... | DEAC1      | 23030000 (Bank 3) |                    |
| 2000000025      | Payment Batch Created | No     | 28.04.2025 | PZ004          | 10300010 | Inlandsieferant DE | T (SEPA Credit Transfer) | DEBK1 (Bank 1 - SAMPLE... | DEAC1      | 23030000 (Bank 3) |                    |

## 4. Partial Reject/Approval of Payment Batch

Now we will do Partial Reject/Approval the Payment Batch to test the functionality of Automatic Payment Document Reversal.

### 4.1. Reject Payment Batch in Approve Bank Payments (AP\_MANAGER)

Login as user AP\_MANAGER: Find app *Approve Bank Payments* and search for Payment Batch 8 created today:

SAP Approve Bank Payments

Standard

Editing Status: Status: Paying Company Code: House Bank: Rule: Urgent: Creation Date: Today (28.04.2025)

Payment Batches (1) Standard

| Batch Number | Paying Company Code      | Total Amount | Batch Current Status | Number of Paym... | Rule   | Urgent | Final Approval | Creation Date |
|--------------|--------------------------|--------------|----------------------|-------------------|--|--------|----------------|---------------|
| 8            | 1010 (Company Code 1010) | 460.00 EUR   | New                  | 4                 | 6_PM_T (Payment method T (Local Transfer 1)) | None   | No             | 28.04.2025    |

Open detail screen of Payment Batch 8 and click on Edit button, select few items and reject them by button:

Payment Batch 8

Approve and Submit Approve Reject

Batch Info Payments Approval Flow Attachments

4 DEAC1 None

Creation Date: 28.04.2025, 14:40 Rule: Payment method T (Local Transfer 1) Final Approval: No

Due Date: 28.04.2025 Total Amount: 460.00 EUR Amount in Payment Currency: 460.00 EUR

House Bank: DEBK1 (Bank 1 - SAMPLE BANK)

Payments (4) Standard

Edit Instruction Key Set to Reject Reset Status

| Payment Current Status                  | Payment    | Payee                            | Amount Paid | Urgent |
|---|------------|----------------------------------|-------------|--------|
| <input checked="" type="checkbox"/> New | 2000000022 | 10300010 (Inlandslieferant DE 1) | 110.00 EUR  | No     |
| <input type="checkbox"/> New            | 2000000025 | 10300010 (Inlandslieferant DE 1) | 100.00 EUR  | No     |
| <input checked="" type="checkbox"/> New | 2000000023 | 10300010 (Inlandslieferant DE 1) | 120.00 EUR  | No     |
| <input type="checkbox"/> New            | 2000000024 | 10300010 (Inlandslieferant DE 1) | 130.00 EUR  | No     |

Approval Flow

- Future Approval Step  
Today at 14:51  
Next Approvers: Example CashSpecialist, Example CashManager
- Current Status: Waiting for Approval  
Today at 14:51  
Current Approvers: Example ApManager, [blurred]
- Example ApAccountant Created  
Today at 14:40

We need to click on Approve and Submit to perform Partial Approval (or Partial Rejection):

Payment Batch 8

Buttons: Approve and Submit, Approve, Reject

Batch Info: Payments, Approval Flow, Attachments

4

Creation Date: 28.04.2025, 14:40  
 Rule: Payment method T (Local Transfer 1)  
 Final Approval: No

Due Date: 28.04.2025  
 Total Amount: 230.00 EUR  
 Amount in Payment Currency: 230.00 EUR

House Bank: DEBK1 (Bank 1 - SAMPLE BANK)

Payments (4) Standard

| Payment Current Status                     | Payment    | Payee                            | Amount Paid | Urgent |
|--|------------|----------------------------------|-------------|--------|
| <input checked="" type="checkbox"/> Reject | 2000000022 | 10300010 (Inlandslieferant DE 1) | 0.00 EUR    | No     |
| <input type="checkbox"/> New               | 2000000025 | 10300010 (Inlandslieferant DE 1) | 100.00 EUR  | No     |
| <input checked="" type="checkbox"/> Reject | 2000000023 | 10300010 (Inlandslieferant DE 1) | 0.00 EUR    | No     |
| <input type="checkbox"/> New               | 2000000024 | 10300010 (Inlandslieferant DE 1) | 130.00 EUR  | No     |

Approval Flow

- Future Approval Step  
Today at 14:51  
Next Approvers: Example CashSpecialist, Example CashManager
- Current Status: Waiting for Approval  
Today at 14:51  
Current Approvers: Example ApManager
- Example ApAccountant Created  
Today at 14:40

Enter mandatory comment for Payment Batch 8:

Confirm Approve and Submit

Do you really want to submit your decision?

2 Payments Approve  
 2 Payments Reject

Note

Partial Approval (Automatic Payment Document Reverse)

Submit Cancel

## 4.2. Receive Email

We can check, that immediately after pressing Submit button I am receiving emails:

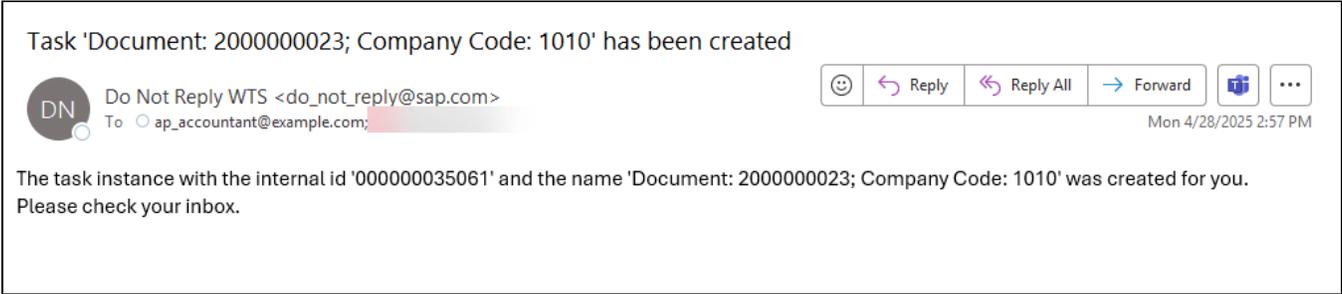
Task 'Document: 2000000022; Company Code: 1010' has been created

Do Not Reply WTS <do\_not\_reply@sap.com>  
 To: ap\_accountant@example.com

Buttons: Reply, Reply All, Forward

Mon 4/28/2025 2:57 PM

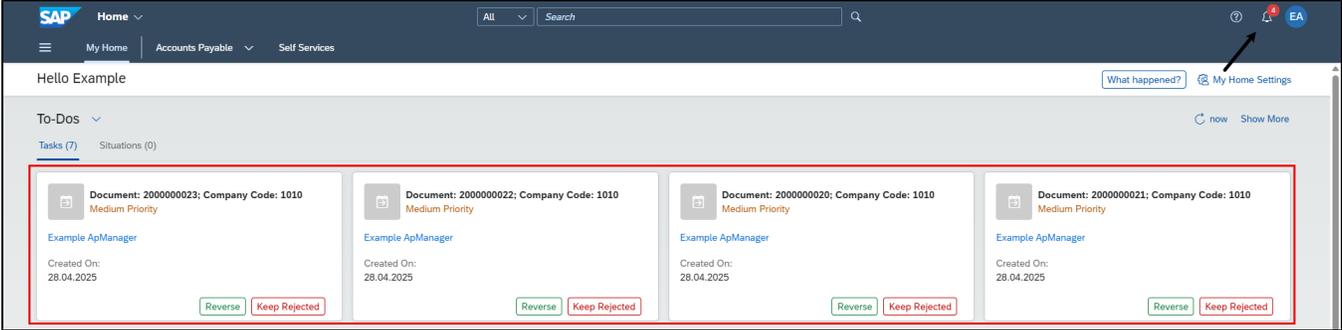
The task instance with the internal id '00000035058' and the name 'Document: 2000000022; Company Code: 1010' was created for you. Please check your inbox.



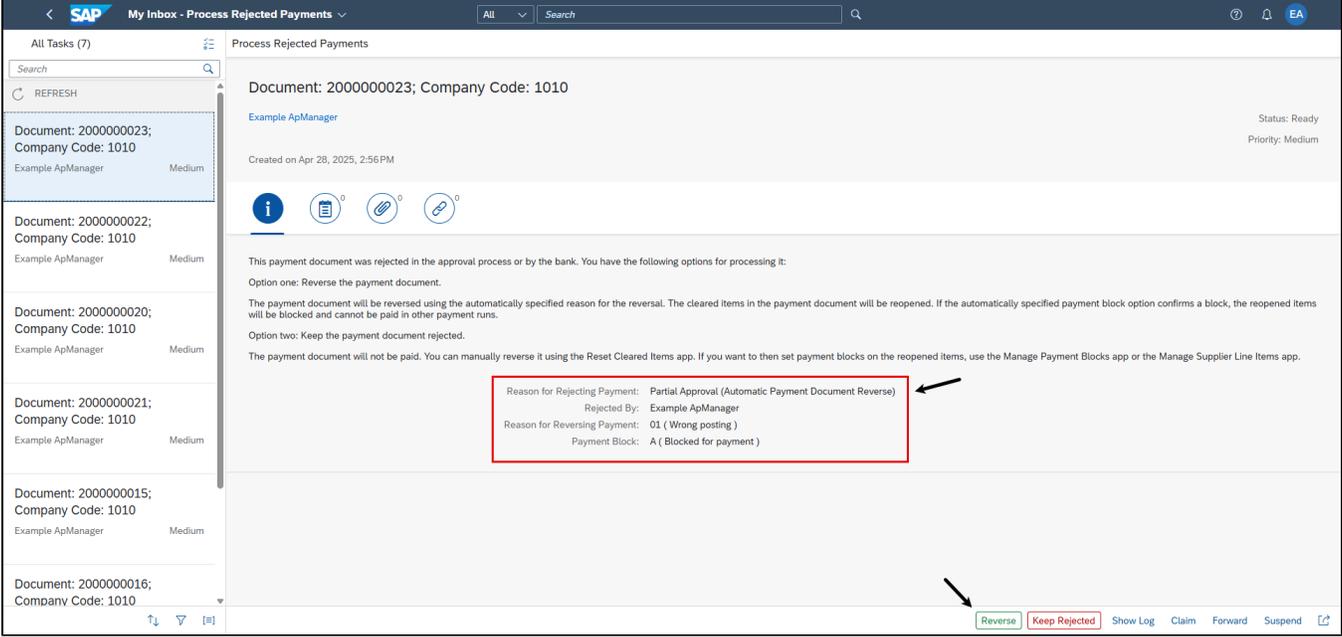
### 4.3. Reverse Payment Document in My Inbox (AP\_ACCOUNTANT)

As final step we will test the functionality of Automatic Reverse of Payment Document.

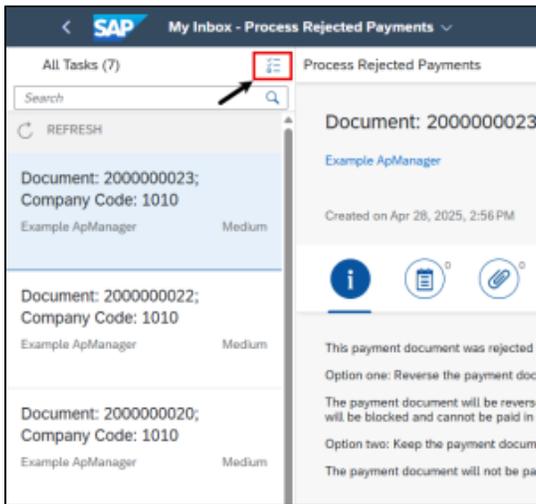
As AP\_ACCOUNTANT you should see new notification, but this is not always true, so please, click on notification button:



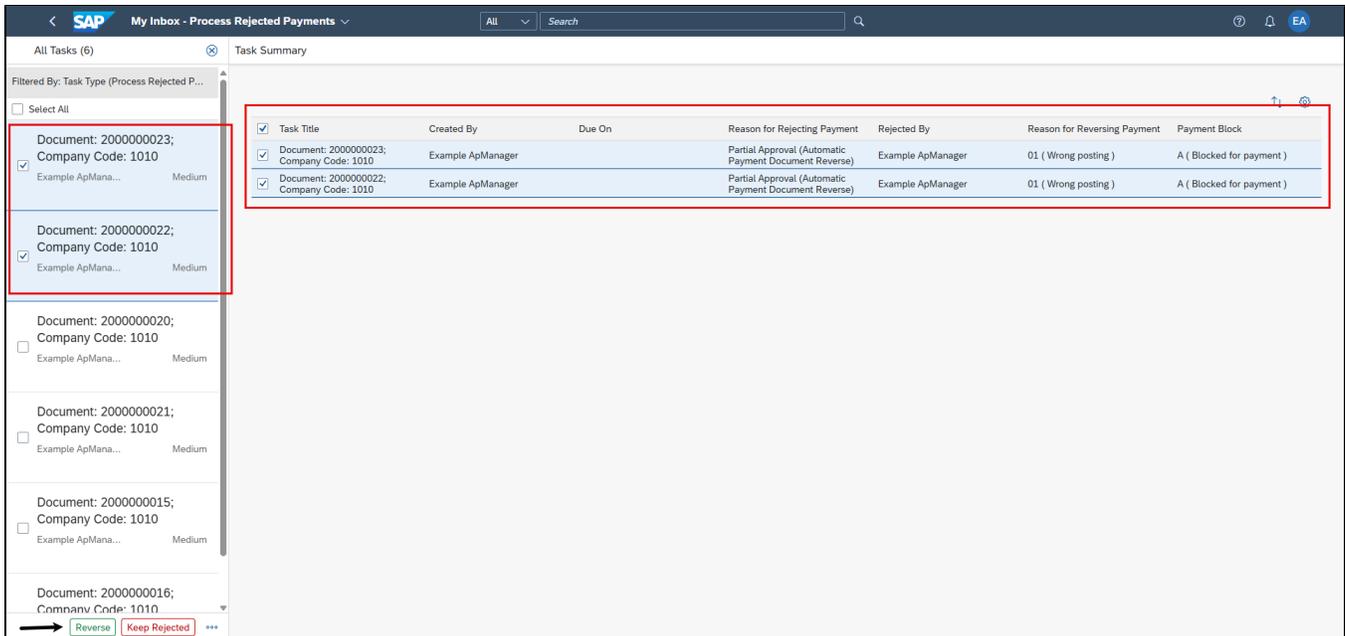
Click on notification, it will navigate you to *My Inbox - Process Rejected Payments*, where you can see rejected documents in My Inbox app:



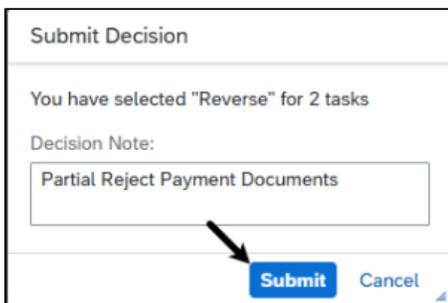
We will select multiple documents and reject them all at once:



Select all 2 documents from Payment Batch 8 and reverse all by single click:



In the popup you can enter optional Reverse reason and press button Submit:



#### 4.4. Remove Payment Block (AP\_ACCOUNTANT)

Once the functionality is executed, you have to manually remove payment block from your supplier.

Open app Manage Automatic Payments and find the payment run from today:

SAP Manage Automatic Payments

Standard

Run Date: This Week (27.04.2025 – 03.05.2025) Identification: Created By: Company Code:

0 Parameters Created 0 Proposals Processed 4 Payments Processed

| Run Date   | Identification | Status         | Created By           | Posting Date | Company Code             | Payment Method           |
|------------|----------------|----------------|----------------------|--------------|--------------------------|--------------------------|
| 28.04.2025 | PZ001          | Payment Posted | Pavel Zmeskal        | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |
| 28.04.2025 | PZ002          | Payment Posted | Pavel Zmeskal        | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |
| 28.04.2025 | PZ003          | Payment Posted | Pavel Zmeskal        | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |
| 28.04.2025 | PZ004          | Payment Posted | Example ApAccountant | 28.04.2025   | 1010 (Company Code 1010) | T (SEPA Credit Transfer) |

In detail of Payment Run and in tab Payments click on supplier number:

SAP Manage Automatic Payments

Paying Company Code: 1010 (Company Code 1010)

ID Run Date Created By Amount Paid  
PZ004 28.04.2025 Example ApAccountant 460.00 EUR Outgoing

SUMMARY PAYMENTS (4) EXCEPTIONS (0)

| Supplier | Custo... | Payment D... | Ite... | House Bank                   | House ... | Payment Method           | Payee's Bk Acct No. | IBAN of the Payee      | Batch Status        | Reference Number | Batch Number | Amount Paid |
|----------|----------|--------------|--------|------------------------------|-----------|--------------------------|---------------------|------------------------|---------------------|------------------|--------------|-------------|
| 10300010 |          | 200000022    | 1      | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1     | T (SEPA Credit Transfer) | <IBAN>00000001882   | DE16500700240024010100 | Payment reversed    |                  | 8            |             |
| 10300010 |          | 200000023    | 1      | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1     | T (SEPA Credit Transfer) | <IBAN>00000001882   | DE16500700240024010100 | Payment reversed    |                  | 8            |             |
| 10300010 |          | 200000024    | 1      | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1     | T (SEPA Credit Transfer) | <IBAN>00000001882   | DE16500700240024010100 | Payment not in file |                  | 8            |             |
| 10300010 |          | 200000025    | 1      | DEBK1 (Bank 1 - SAMPLE BANK) | DEAC1     | T (SEPA Credit Transfer) | <IBAN>00000001882   | DE16500700240024010100 | Payment not in file |                  | 8            |             |

Click on the link Manage Payment Blocks of your supplier:

SAP Manage Automatic Payments

Paying Company Code: 1010 (Company Code 1010)

ID Run Date Created By Amount Paid  
PZ004 28.04.2025 Example ApAccountant 460.00 EUR Outgoing

SUMMARY PAY

Supplier: 10300010

Address: Hüllerner Straße 23, 45721 Haltern am See

- Clear Outgoing Payments
- Display Supplier Balances
- Manage Payment Blocks
- Manage Supplier Line Items
- Post Outgoing Payments

More Links

Supplier is not block, but some of his Payment Items are:

SAP Manage Payment Blocks

Inlandslieferant DE 1  
10300010

Company Code: 1010 (Company Code 1010) Status: Unblocked No. of Open Items: 3 Total Amount: -330.00 EUR  
Payment Block Reason: - No. of Blocked Items: 2 Blocked Amount: -230.00 EUR

General Information Open Items Notes

General Information

Address

Street: Hullemer Straße 23 Postal Code: 45721 City: Haltern am See

Open Items (3) Standard

| Status                                | Item Payment Block Reason | Document Type       | Fiscal Year | Journal Entry | Invoice Number | Amount in Transaction Curre... |
|---------------------------------------|---------------------------|---------------------|-------------|---------------|----------------|--------------------------------|
| <input type="checkbox"/> Unblocked    |                           | KR (Vendor Invoice) | 2025        | 1900000000    |                | -100.00 EUR                    |
| <input type="checkbox"/> Item Blocked | A (Blocked for payment)   | KR (Vendor Invoice) | 2025        | 1900000022    |                | -110.00 EUR                    |
| <input type="checkbox"/> Item Blocked | A (Blocked for payment)   | KR (Vendor Invoice) | 2025        | 1900000023    |                | -120.00 EUR                    |

Notes

No data

Scroll down and display more Payment Items and find the blocked ones:

Inlandslieferant DE 1  
10300010

Company Code: 1010 (Company Code 1010) Status: Unblocked No. of Open Items: 3 Total Amount: -330.00 EUR  
Payment Block Reason: - No. of Blocked Items: 2 Blocked Amount: -230.00 EUR

General Information Open Items Notes

General Information

Address

Street: Hullemer Straße 23 Postal Code: 45721 City: Haltern am See

Open Items (3) Standard

| Status   | Item Payment Block Reason | Document Type       | Fiscal Year | Journal Entry | Invoice Number | Amount in Transaction Curre... |
|--|---------------------------|---------------------|-------------|---------------|----------------|--------------------------------|
| <input type="checkbox"/> Unblocked               |                           | KR (Vendor Invoice) | 2025        | 1900000000    |                | -100.00 EUR                    |
| <input checked="" type="checkbox"/> Item Blocked | A (Blocked for payment)   | KR (Vendor Invoice) | 2025        | 1900000022    |                | -110.00 EUR                    |
| <input checked="" type="checkbox"/> Item Blocked | A (Blocked for payment)   | KR (Vendor Invoice) | 2025        | 1900000023    |                | -120.00 EUR                    |

Notes

No data

Remove Payment Block A (Blocked for payment)!