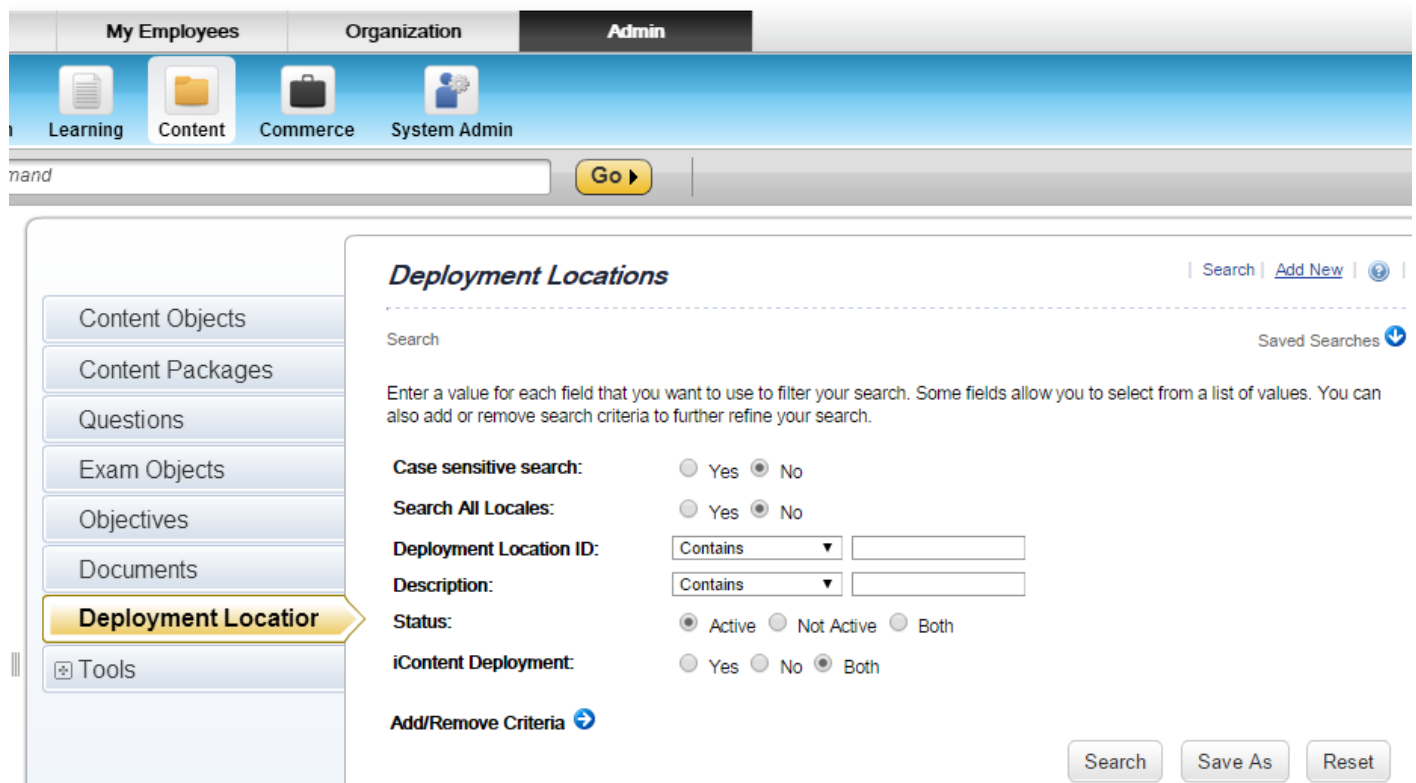


Part-1: Deployment Location

There are many ways to upload a Content to the iContent/self-hosted servers. One common way of doing it via the Deployment Location. This is where we configure the iContent server account (if you have an iContent account and if not, please check the KBA-2318240 that talks about the free 25 GB of iContent space that customers could get with LMS versions above b1508) via which we can import contents.

Admin->Content->Deployment Locations->Add New



The screenshot shows the iContent Admin interface. At the top, there are tabs for 'My Employees', 'Organization', and 'Admin'. Below these are icons for 'Learning', 'Content', 'Commerce', and 'System Admin'. A search bar with a 'Go' button is present. On the left, a sidebar lists 'Content Objects', 'Content Packages', 'Questions', 'Exam Objects', 'Objectives', 'Documents', 'Deployment Location' (highlighted), and 'Tools'. The main area is titled 'Deployment Locations' and includes a search bar, a 'Saved Searches' link, and a description: 'Enter a value for each field that you want to use to filter your search. Some fields allow you to select from a list of values. You can also add or remove search criteria to further refine your search.' The configuration fields are: 'Case sensitive search' (radio buttons for Yes/No, with 'No' selected), 'Search All Locales' (radio buttons for Yes/No, with 'No' selected), 'Deployment Location ID:' (a dropdown menu set to 'Contains' and an empty text box), 'Description:' (a dropdown menu set to 'Contains' and an empty text box), 'Status:' (radio buttons for Active/Not Active/Both, with 'Active' selected), and 'iContent Deployment:' (radio buttons for Yes/No/Both, with 'Both' selected). There is an 'Add/Remove Criteria' link with a plus icon. At the bottom right are 'Search', 'Save As', and 'Reset' buttons.

Pic-1

Certain details like

- Hostname - server location (it can be an IP also if it is self-hosted)
- Port number
- Username
- Password
- URL Prefix

are provided by SuccessFactors upon purchasing the iContent server space.

Provide a name for the Deployment Location ID and fill out all the necessary details as displayed in the picture below. URL-Prefix is a combination of a "url space"+"folder in the server space". In this case the url space is: /icontent/CUSTOM/username/ and "Vish" is the folder present in the root directory of the server space. The same has to be updated for the "Directory" field.

> Add New

Add New Deployment Location

* = Required Fields

Please fill the Hostname, password, portnumber etc here that you received from SuccessFactors and not the example values mentioned below

Add Reset

* Deployment Location ID: Vish-SFTP

Description: Vish SFTP

* Domain: Default Public Access Domain (PUBLIC)

* Host Name: sftp.successfactors.com


* Port: 22

* User Name: username

* Password:

URL Prefix: /icntent/CUSTOM/username/Vish

Directory: Vish

Test User: 

Location Type: SFTP

iContent Deployment: ☒

Display Order:
(1000,00)

Comments Shown:

Add Reset

Pic-2

Click on "Add" button

Part-2: Content Creation

Go to Admin->Content->Tools->Import Content->Select an Action (Add New Content) and click on "Next"->Browse->Choose the file that we want to import to iContent.

My Employees **Organization** **Admin**

Learning Content Commerce System Admin

and

Import Content [| Help |](#)

> Step 1

Step 1: Select Files

Select files that you would like to import as content. Any SCORM or AICC files must be in a .zip format. Other files may be in any of the following formats: ***.zip;*.pdf;*.doc;*.docx;*.rtf;*.html;*.htm;*.xls;*.xlsx;*.ppt;*.pptx;*.mp3;*.m4a;*.xml**

*** = Required Fields**

*** Content File(s):**

Pic-3

We can view all the supported file formats mentioned in bold in the above picture. After choosing the file, click on Next. After this we can create a new Content that will be associated with the PDF file that I chose by browsing for the file “in Pic-3” by clicking on Import Files and associate this content to an existing item or we can create a new item for this.

My Employees **Organization** **Admin**

Learning Content Commerce System Admin

and

Content

The system will create a new content package for each file that you upload. If you upload one file, then you must provide a unique content package ID. If you upload multiple files, you can provide a prefix; the system appends a number to the prefix to ensure that each content package has a unique ID.

*** = Required Fields**

Deploy Content: ☒ **Deploy content to server**

*** Server Location:**

*** Domain ID:**

Content Package ID:

Mobile access: ☐ **Enable mobile access for all content**
If checked, mobile access will be enabled for all content objects using the imported files. To add a different file for mobile access, edit the content objects after import.

Offline access: ☐ **Enable offline player download**
If checked, offline access will be enabled for all content objects using the imported files. To add a different file for offline access, edit the content objects after import.

Use AICC Wrapper ☐ **Apply AICC wrapper to any non-AICC/SCORM content**

Special Instructions:

Pic-4

There are two ways we can associate the content to the items:

- 1) To a new item
- 2) To an existing item

To a new item (In the same window of the Pic-4):

Deployment Locations

Tools

- Import Content
- Question Import/Export
- Printed Exam Templates

Items

☒ Create a new Learning item for each content package.

To associate this new content with a new item

Offline access: ☐ Enable offline player download
If checked, offline access will be enabled for all content objects using the imported files. To add a different file for offline access, edit the content objects after import.

Use AICC Wrapper ☐ Apply AICC wrapper to any non-AICC/SCORM content

Special Instructions:

Previous Import Files

Pic-5

Check the checkbox shown in the pic-5, which will open a frame in the same window

My Employees Organization Admin

Learning Content Commerce System Admin

Content Objects

Content Packages

Questions

Exam Objects

Objectives

Documents

Deployment Locations

Tools

- Import Content
- Question Import/Export
- Printed Exam Templates

* Item Type: COURSE

* Item ID: Vish-PDF-Item

* Revision Date: 03:March:15 (11/Mar/14)

Item Title:

Assignment Type: REQUIRED (REQUIRED)

* Revision Time: 17:46:12 (HH:mm:ss)

* Domain ID: Default Public Access Domain (PUBLIC)

☒ Content is available for launch (available for users)

☐ Mark non-AICC/SCORM content objects complete when launched.

☒ Record learning event when all content is complete.

AICC/SCORM settings:

- ☐ Record learning event when last content object is passed. Only supported for content types AICC, SCORM12 and SCORM 2004 4th Edition.
- ☐ Record learning event when last content object is failed. Only supported for content types AICC, SCORM12 and SCORM 2004 4th Edition.
- ☐ Allow review of AICC/SCORM content from the Learning History.

* Completion Status: COURSE-COMPLETE (Course Complete) - For Credit

Pic-6

And then click on “Import Files”

Deployment Locations

Tools

- Import Content
- Question Import/Export
- Printed Exam Templates

* Completion Status: COURSE-COMPLETE (Course Complete) - For Credit ▼

Failure Status: ▼

Catalog and Subject Area

Catalog ID: Add

Enter Catalog ID or [add one or more from list](#)

Subject Area ID: Add

Enter Subject Area ID or [add one or more from list](#)

Test User Learning Plan

☐ Assign Content to Test User

Previous Import Files

Pic-7

The window explaining the validation status of the upload will be shown as follows:

Import Content

[| Help |](#)

> Import Summary

Import Summary

The validation was successful, please click on Schedule Job to start the deployment process.

Status	Zip File Name	Content Package	Item	Reason
Success	SystemRequirements.pdf			

Schedule Job

Cancel

Pic-8

Click on “Schedule Job” to schedule the import for now or later.

Content Objects

Content Packages

Questions

Exam Objects

Objectives

Documents

Deployment Locations

Tools

Import Content

Question Import/Export

Printed Exam Templates

> Content Import > Schedule Background Job

Schedule Background Job

The action you are trying to perform could take a long time to complete. This action must be scheduled to run in the background. Please complete the following information if you want this action to run at a specific date and time. If you choose to be notified by email upon completion, please select "Notify via email upon completion" checkbox and specify an email address.

☒

Run this job immediately, if allowable.

☐

Schedule this job to be executed on: [View Available Time Slots](#)

Date:

(11/Mar/14)

Time:

(HH:mm:ss)

Time Zone:

Job Description:

☐

Notify via email upon completion

Email:

Reset

Finish

Pic-9

If we want to have this imported immediately, choose “Run this job immediately” and click on “Finish”.

Background Job Scheduled

Background Job Status

Job Title: Content Import

Description:

Scheduled Start Date: 03:March:15 18:54:46 Asia/Calcutta

Status: Scheduled

You can edit the schedule details and status of this background job in the [Background Jobs](#) module.

Pic-10

The status of the upload will be “Scheduled” when the new frame (window) loads and then it will change to “Succeeded” after it is uploaded successfully (time depends on the server availability and the file size) as shown below:

Scheduled Start Date: 03:March:15 18:54:46 Asia/Calcutta

Status: Succeeded

Pic-11

The item was created successfully and we can check for the same at Admin->Learning->Items->Search (Item ID: Vish-PDF-Content-Item)

The screenshot shows the Admin interface with the 'Admin' tab selected. The left sidebar contains a list of items: Items, Scheduled Offerings, Classes, Group Instances, Catalogs, Programas, Curricula, Requirements, Questionnaire Surveys, Communities, Content Network, Instructors, Tools, and Tasks. The 'Items' item is highlighted. The main content area displays search criteria and results.

Search Criteria:

- Case sensitive search: ☐ Yes ☒ No
- Search All Locales: ☐ Yes ☒ No
- Item Types: Contains [dropdown] [text box]
- Item ID: Contains [dropdown] vish-pdf-content
- Revision Date: (11/Mar/14) [calendar icon] [text box]
- Revision Number: Contains [dropdown] [text box]
- Item Title: Contains [dropdown] [text box]
- Item Status: ☒ Active ☐ Not Active ☐ Both
- Item Classification: Contains [dropdown] [text box]
- Online Settings: ☐ Has online content
- Domains: Contains [dropdown] [text box]
- Orders Enabled: ☐ Yes ☐ No ☒ Both

Buttons: Search, Save As, Reset

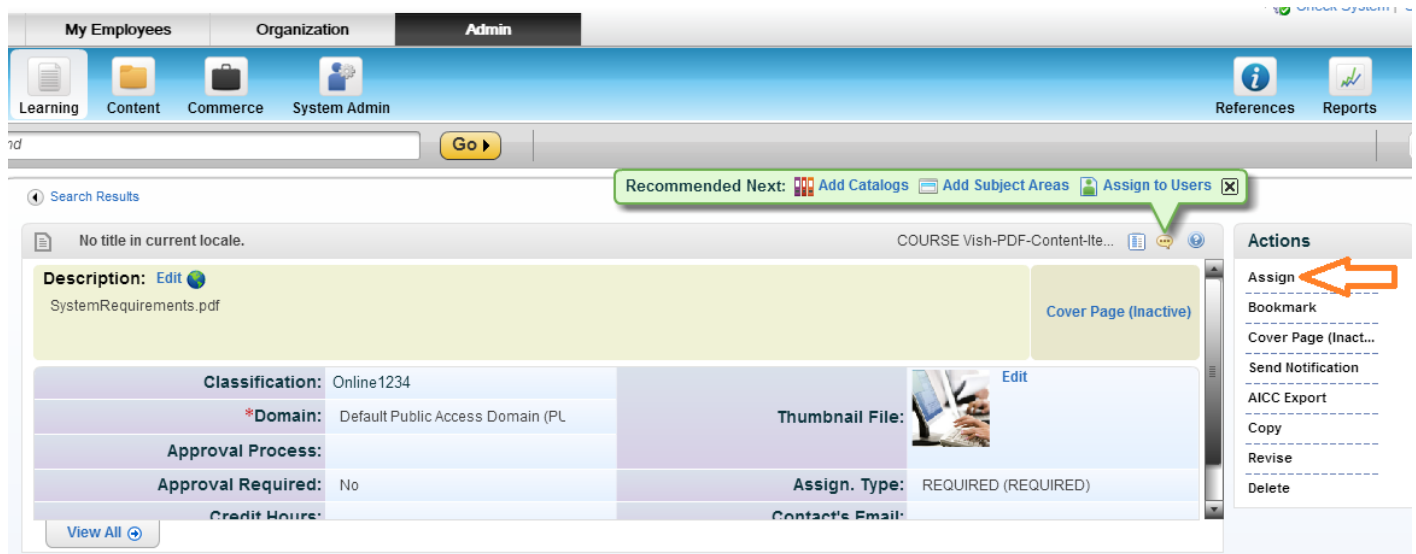
Field Chooser: [dropdown]

Download Search Results: [icon]

Item	Title
☆ COURSE Vish-PDF-Content-Item (Rev 1 - 03:March:15 18:49:38 Asia/Calcutta)	

Pic-12

Open this item, and assign it to the users as per the requirement as shown in the following images:



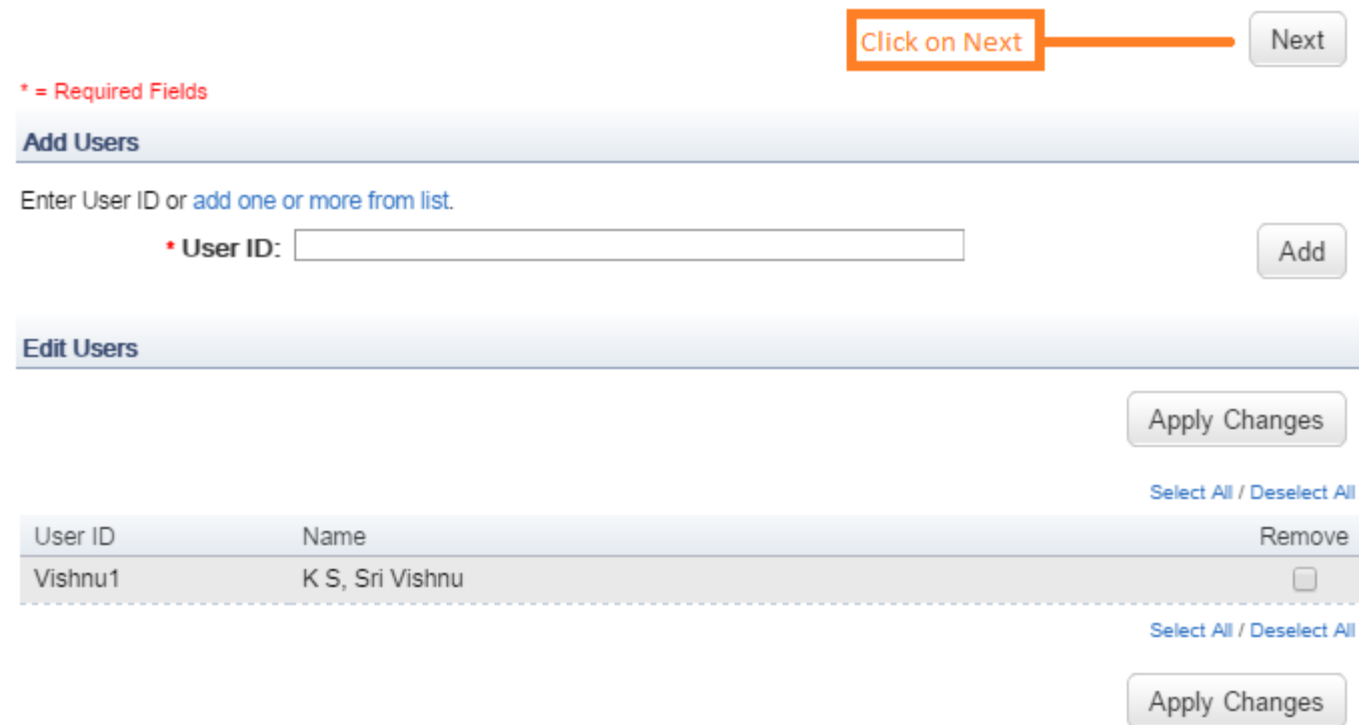
Pic-13

And then choose the users



Pic-14

After choosing the user click on Next




Pic-15

After that choose the appropriate values in the following screens and proceed forward by clicking on “Next” and in the last screen click on “Run Job now” to have it assigned immediately or click on “Schedule Job” to have it scheduled.

And there we go!!!! The item has been assigned to the user


My Learning Assignments Sort By Date | Priority Filter

Your Talent Profile is Incomplete




dsg-online
123-India Course dsg-online rev.1 18/3/2014
Part of Curricula Bravo!!

[START COURSE](#) [v](#)



Google 123
Requirement - 1.00 Credit Hours
Next Action - Complete 1.00 hours
Part of Curricula Bravo!!

[CHOOSE COURSES](#) >



REQUIRED

Learning Item Vish-PDF-Content-Item [Less](#) ▲

COURSE Vish-PDF-Content-Item rev.1 3/3/2015

DESCRIPTION SystemRequirements.pdf

TYPE Online Course

[START COURSE](#) >

Assigned item

Pic-16

Welcome Sri Vishnu | [Check System](#) | [Sign Out](#)

Home **My Employees** **Organization** **Admin**

Online Content Structure ?

No Title
COURSE Vish-PDF-Content-Item
Revision: 3/3/2015 08:19:38 EST

[Launch Again](#)

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System Requirements and Technical Prerequisites for HCM Suite

SuccessFactors HCM Suite is a fully web-based offering. You will need an Internet connection and a system that meets certain requirements. The requirements listed here are for the **Q1 2015** release.

To an existing item

Follow the procedure from Page 7 to Page 9(Pic-12 to Pic-17)