

- For New customer:

1. Need to set "Integration Type"
2. Click button "Connection to DocuSign"
3. Login to DocuSign site in the additional popup
4. Click "Allow Access"
5. Click the button "Ok" in the following popup with message "You consented to activate DocuSign for SAP SuccessFactors Onboarding. Complete the DocuSign eSignature Activation Option to activate DocuSign for SAP SuccessFactors Onboarding"

The screenshot shows the 'Feature' configuration page for 'DocuSign eSignature'. The status is 'Inactive'. Under 'Activation Options', the 'Integration type' is set to 'SandBox'. A modal dialog is displayed in the center, asking for confirmation to activate DocuSign for SuccessFactors Onboarding. The dialog includes an 'Ok' button.

6. Go to DocuSign Site, "Settings"/"Integrations"/ "Apps and Keys"
7. Copy "User ID" and "API Account ID"

The screenshot shows the 'Settings' page in the DocuSign eSignature interface. A red callout bubble highlights the 'Settings/Integrations/Apps and Keys' link in the top navigation bar. The 'My Account Information' section displays the 'User ID' and 'API Account ID' in yellow boxes. Below, the 'Apps and Integration Keys' table lists various integrations.

App Name	Integration Key	Environment	Go Live Status	ACTIONS
JWT01B2	8d30bf6f-9431-4f42-8898-cbe6e4540bd	Development	<input type="radio"/>	ACTIONS
SAP SuccessFactors Onboarding	705a60c3-d348-4155-8c48-f0d2b5540e0	Development	<input type="radio"/>	ACTIONS
Test08	19033055-80e1-4257-ba0b-a0d880b0c0e4	Development	<input type="radio"/>	ACTIONS
DocuSign	000U-c5b9021-6d4e-4840-a748-1a0dab55a08	Development	<input type="radio"/>	ACTIONS
[SANDBOX] SuccessFactors Onboarding	4be9053f-8899-44a2-8324-4a4c950b0a0e	Development	<input type="radio"/>	ACTIONS
SAP Sandbox	29704b39-7e41-4911-8854-d3954c001962	Development	<input type="radio"/>	ACTIONS

8. Paste "API Account ID" to "Account ID" and "User Id" to "API User Id" in the feature page

Logo Settings Logo Collection Password Security Manage Employees Data Dictionary Data Lists Document Purge Panels Forms PDF Forms Mail Queue Audit

Feature: **DocuSign eSignature**
Description: **Enables DocuSign eSignature**
Status: **Active**

Activation Options (to change any config in the activated feature, you need to deactivate the feature, change its config and activate it again)

Integration type
☐ PROD
☒ SandBox

US I-9 document version
☐ DocuSign version. Form is split to separate documents into Section 1 and Section 2. The full document copy will be combined at the end of the process.
☒ Original Click-To-Sign version. Form is presented as single document.

Add outside signing support
☐ Yes ☒ No

Enable Efficient Envelopes
☐ Yes ☒ No

Account Id
e412ef62-7524-41a2-a2b3-cbaa0

API User Email

API User Id
46c3cb45-b4a8-4419-92c6-05701

Enable DocuSign in notifications
☐ Yes
☒ No

9. Set another properties based on necessity
10. Click the button "Activate"

- For Existing customers

1. Click the button "Update DocuSign Authentication"
2. Login to DocuSign site in the additional popup
3. Click "Allow Access"
4. The following popup will appear and "API User ID" and "Account ID" will be filled in automatically.

Feature: **DocuSign eSignature**
Description: **Enables DocuSign eSignature**
Status: **Active**

Activation Options (to change any config in the activated feature, you need to deactivate the feature, change its config and activate it again)

Integration type
☐ PROD
☒ SandBox

Select authentication
☐ Generate access token for authentication
☒ Use standard credentials data

US I-9 document version
☒ DocuSign version. Form is split to separate documents into Section 1 and Section 2. The full document copy will be combined at the end of the process.
☐ Original Click-To-Sign version. Form is presented as single document.

Add outside signing support
☐ Yes ☒ No

Enable Efficient Envelopes
☐ Yes ☒ No

Account Id
e412ef62-7524-41a2-a2b3-cbaa0

API User Email

API User Id

API user password

Enable DocuSign in notifications
☐ Yes
☒ No

You successfully upgraded your DocuSign authentication.